

**St. Mary's Church**  
**Vestry Meeting Minutes of 04/8/10**

**Present:**

*Fr. Michael Sclafani, Rector*  
*Mike Ward, Sr. Warden*  
*Kyle Campbell, Clerk*  
*Peter Cabiness, Member*

*Tom Metry, Member*  
*Jack Van Patten, Member*  
*Judy Wilson, Treasurer*  
*Brandy Swisher, Member*

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**Absent:** Virginia Engel, Member; Gerald Hatler, Jr. Warden

**I. Call to Order**

Fr. Michael opened the meeting with a devotional reading at 6:05pm. He noted that Virginia Engel contacted him by phone to excuse herself from this meeting, but that he had not heard from Gerald Hatler. Tom Metry was late to the meeting, arriving at 7:00pm.

**II. Approval of Minutes**

- a. The minutes of the March 11<sup>th</sup>, 2010 Vestry Meeting were presented and reviewed, with there being no corrections or amendments.
  - i. Motion to accept March's minutes made by Judy Wilson.
  - ii. Seconded by Peter Cabiness.
  - iii. Motion Passed Unanimously.

**III. Financial Reports**

- a. Judy Wilson presented the March 2010 Treasurer Reports (Profit/Loss Budge Performance, and the Balance Sheet). No explanations for this month as we did not exceed expenses. Judy explained that we are still short about \$1213.50; however it is an improvement from the previous month.
- b. There were no insurance premiums that came through the month of March. Insurance went down from 1900/mo to 1092/mo plus Father Michael's \$500 monthly contribution to his HSA account. The Diocese will bill twice in April.
- c. Budget Performance for the Youth group was also presented. There were not a lot of youth expense items. The only expense was \$350 for the Monterey trip. \$1,153.93 in their account.
- d. There is also \$661.50 available in the account for youth scholarships.
- e. Reports were received.

**IV. Property Reports**

- a. The Jr. Warden was not present to give a property report.
- b. Fr. Michael explained that the artists had to reschedule to discuss the design work for the mural that will go on the Bishop Rivera building and material costs associated with this project.
- c. Fr. Michael explained that the heat unit received first invoice for a cost of \$142. The second invoice for \$140 could be disregarded due to failed previous work. The company said they would \$0 out the account.
- d. Fr. Michael explained that about half of the electrical went out in the office building. Fr. Michael contacted Gerald Hatler to ask him to recommend an electrician. Fr. Michael called the electrician to repair the electrical that was shorting out. A riser had been broken and shifted which led to water leaking into the meter/main breaker panel, and everything became corroded and fused together. Cost is unknown at this point in time due to extent of damage.
- e. Fr. Michael said Ron Hunt and his family worked the week of March 29<sup>th</sup> through April 3<sup>rd</sup> to clean up weeds (weed control). The only expense to the church was the fuel for the tractor. The funds

will be taken from the "maintenance fund." Fr. Michael asked each member of the vestry to extend a big "Thank You" to the Hunt family for all their hard work on this project.

- f. Father Michael reported that Elaine Lynn had hired someone to clean up the memorial garden. Some of the mulch was spread around in the garden and made the garden look beautiful just in time for Easter. Fr. Michael asked each member of the vestry to extend a big "Thank You" to Elaine for all her hard work on this project.
- g. Brandy mentioned that she would contact Elaine and give the go-ahead for the final phase of the tree grant project to be completed by June. All that is left to complete is the perimeter of the property with the mulch. Elaine is going to call John Pape to arrange for the mulch to be delivered and spread. Father Michael reported that the State of California has given the go ahead to move forward and then to bill them for the remainder of the grant project. The grant will cover 100% the cost of the mulch.
- h. Mike Ward mentioned moving the railroad ties along Burgan Ave. to keep people from parking in the dirt and the St. Mary's Church sign. The vestry agreed. Mike will contact Ron and give him the go-ahead move the ties.
- i. The status of the steeple project was asked about by Mike Ward. Father Michael mentioned that it was a part of Gerald's project. The plan is to get started on it right away now that Holy Week is over.
- j. Jack mentioned that one of the trusses in the church is beginning to separate and crack. Fr. Michael said that Gerald would be having a structural engineer look at the trusses to see what if anything could or needs be done. All of the trusses will be checked at that time.

## **V. Other Reports**

- a. Mike Ward reported that the youth group had a blast on their Monterey Trip. In addition, Father Michael mentioned that permission slips were used for the trip. Permission slip contained very specific information and safety concerns (i.e. allergies, etc.). It also releases liability from St. Mary's in case something were to happen, in addition to medical release.
- b. Mike Ward mentioned that the Youth group has switched their meeting times to the first and third Fridays to accommodate one of the youth member's schedules.
- c. Many youth from the church had gone to a concert on Maundy Thursday.
- d. Father Michael asked about a basketball team at St. Mary's. Mike Ward confirmed that there is a basketball team in the works. St. James has a league that plays. The youth were interested in starting up a league for St. Mary's. There was concern that there was a game that was held on Easter, and it also brought up future concerns that there may be future games held during church services. It was mentioned that it would not be okay for these games to conflict with worship service, but it was a great way to continue youth fellowship.
- e. Fr. Michael asked about an update for the upcoming summer camps at Camp San Joaquin and H2O. No dates have been found. It mentioned that camps begin in June. More information will be needed to report to the church.
- f. Father Michael gave an update regarding Holy week attendance. Comparing trends since 2004 attendance. There were 194 people in attendance for weekend worship service. Easter 2005 was the last time that there had been that many in church. There were 72 more people this year than last year. We are currently averaging 75 per week.
- g. Father Michael mentioned that he had printed up invitation door hangers for people to come and worship with us. Peppy and Andrew passed them out the week of Holy Week. Father Michael also mentioned that he asked several area pastors what they find to be the most effective mode of advertising. The consensus is that door hangers and direct mailings are the most effective. Brandy

also mentioned making a list of people who we haven't seen for a while, giving them a call, inviting them back and/or find out why they haven't returned. Fr. Michael encouraged all members of the vestry to regularly contact members of the parish who we haven't seen for a few weeks.

- h. Deacon Jane said she will be going to a Pastor Summit at ECCO with Fr. Michael April 19 and 20. It was moved by Tom Metry to pay the registration fee for Deacon Jane to attend the Summit. It was seconded by Peter Cabbiness. Motion was passed unanimously.
- i. Father Michael and Deacon Jane will be working with him on preparing and implementing acolyte and LEM training for the church. That training will take place over the summer.

#### **VI. Old Business**

- a. Fr. Michael gave an update for the ongoing TEC lawsuit against the diocese.
- b. IBBC: Father Michael said that after his meeting with Pastor Deo Bartolome of the International Baptist Bible Church (IBBC) they decided that the IBBC will no longer need to meet in the Bp. Rivera Education Center but will instead meet in their members' homes because their membership is so low. In addition, Fr. Michael and Pastor Deo are exploring the possibility of offering Discipleship training as a part of offerings of our church. Pastor Deo would lead that training. Fr. Michael and Pastor Deo will continue to discuss and pray about this.
- c. VBS will be offered the first week of August at St. Mary's. We will be partnering with the Grove Community Church to do a joint VBS. Cost as will be shared. Peppy is St. Mary's VBS coordinator, and she is meeting regularly with Melissa Bergon who is the Grove's VBS coordinator. We should expect 50-78 kids at VBS.

#### **VII. New Business:**

- a. Father Michael has not used any vacation time in this first year of service at St. Mary's. Per his letter of agreement he would need to ask for vestry approval to roll-over any unused vacation time. Fr. Michael asked for that permission. Peter Cabbiness moved to allow the 4 weeks to roll over to next year. Jack Van Patten seconded the motion. Tom Metry Opposed and the motion passed.
- b. Mike Ward was contacted by Dean Ann to suggest that the Sunshine Ministry be allowed to purchase gifts for the graduating class of Confirmation. Father Michael pointed out that the Sunshine Ministry is specifically for birthday and anniversary cards as well as bereavement and get well flowers and plants. Fr. Michael also said that he already ordered gift Bibles for each Confirmand. Confirmation is estimated to end sometime in the summer.

#### **VIII. Announcements**

- a. Fr. Michael will be at the Spring Pastor Prayer Summit at ECCO Mon & Tues April 19 & 20.
- b. National Day of Prayer is May 6. Morning Prayer will be offered at 9:30am, Evening Prayer at 6:30pm and the church will be open all day for quiet personal prayer.
- c. Parish Rummage Sale is scheduled for May 15.

**Next Vestry meeting will be May 13<sup>th</sup>, 2010 at 6:00 pm**

**Meeting Adjourned at 8:27pm with Fr. Michael leading a round table prayer session for the needs of the church and for others who were in need.**

Respectfully submitted,  
*Kyle Campbell*  
Vestry Clerk